



Prospectus



CDETB

An Bord Oideachais agus Oiliúna Chathair Bhaile Átha Cliath
City of Dublin Education and Training Board

Nursing + Healthcare / Business /
Tourism / Creative + Performing Arts /
Childcare / Beauty / Back To Education

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General Information



Application Procedures

Application for all courses should be made by completing the application form at the back of this brochure and posted to Marino College of Further Education, Connolly House, 171 North Strand Road, Dublin 1, or by completing an online application on our website.

Courses are delivered through English, therefore, learners should be proficient in written and spoken English. We may require learners to do an English Language assessment as part of the interview procedures. We welcome applications from Mature students and offer support to assist their learning.

Student Grants

Eligible students can apply for a Susi Grant to assist with course costs. Please contact SUSI.ie for further information.

Back to Education Allowance

Eligible students can avail of the Back to Education Allowance which enables students to retain their benefit payment while studying. Please contact your local INTREO office or welfare.ie for further information.

Career Guidance and Counselling

Students may avail of our services to assist planning their future career or education options. A counselling service is available to students on an individual basis to address issues of a personal concern.

Disability and Special Education Support

Marino College seeks to encourage a caring and an inclusive learning environment through

developing the whole person to their full potential. We strive to create a person centred approach to learning through the development of a positive, respectful and safe environment. We encourage students to declare any learning difficulty, disability or medical condition on application. We offer students use of our support service to ensure each student can reach their full potential.

Student Union

Marino College Students' Union is a democratic team run by students for students. They meet and work with the liaison teacher, Principal and Board of Management on issues of concern to students. It is the student's voice within the college. They have involvement in college planning, college events and have a say in college policies e.g. anti-bullying policy, substance use, mobile phones.

It is also responsible for managing extra-curricular activities that enhance the student experience. These are a great way to get familiar with college life and the best way to get to meet fellow students. A wide range of guest speakers, sports, entertainment and events occur throughout the academic year.

Student Activities

Marino College encourages students to participate in various college activities to ensure a holistic college experience. These include; The Five Lamps Arts Festival, the Marino College Zombie Run, fundraising events, Christmas quiz, and sporting activities organised by the CDET B Sports and Cultural Committee.

**Marino College of Further Education,
Connolly House, 171 North Strand
Road, Dublin 1.**

Tel: 01 855 7116 / Fax: 01 855 4064

Email: FurtherEd@marino.cdetb.ie

Web: www.marinocfe.ie





Welcome to Marino College of Further Education

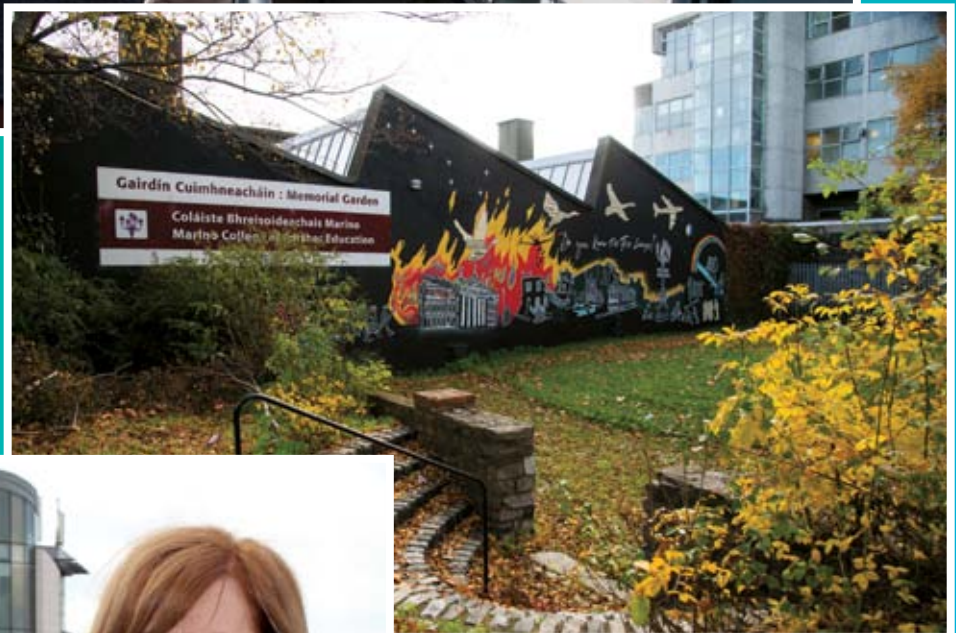
Principal's Welcome

Hello and welcome to Marino College of Further Education. At Marino College, we aim to support each learner to progress to satisfying and financially rewarding employment or to a related area of further studies. Marino College is a caring, enabling, respectful and learning community. We are constantly working to ensure our programmes, facilities and equipment are updated to meet the ever changing needs of students and the ongoing advances in technology.

I hope you find this brochure and our website helpful as you search for the course that is right for you. Please feel free to contact our information office and speak to course tutors and perhaps arrange a personal visit to the college.

I wish you every success,

Mary McAteer
Principal



Mary McAteer (Principal) and Anne Skelly (Deputy Principal)

Introduction to Nursing Studies



Course Structure

Modules List

- Nursing Theory & Practice
- Care Skills
- Human Growth & Development
- Communications
- Anatomy & Physiology
- Care of the Older Person
- Infection Prevention & Control
- Work Experience

Students will also receive training and certification in the following:

- Hand Hygiene
- Cardiac First Response (resuscitation)
- Patient Manual Handling
- Safeguarding Vulnerable Adults

Course Overview

So you want to enhance your chances of getting onto a Nursing Degree programme, either here in Ireland or in the UK? Maybe you want a chance to see if nursing is really for you? Maybe you have a plan to work as a carer to get healthcare experience until you feel ready to take on a full degree programme? If your answer to any of these questions is 'Yes' then this course is tailor made for you!

The course is designed to help to prepare you for entry to a Nursing Degree Programme and at the same time, successful candidates will emerge with a qualification which entitles you to work as a professional carer. You will have qualified Nurses teaching you and get a real insight into the incredibly varied world of Nursing. Admission officers from various UK universities come to our college to present to our students.

Apply to us, we will interview all applicants. Having Maths and a Science subject will be an advantage. After

successfully completing the course, students will need to meet the entry requirements of the specific Higher Education College / University they choose.

Careers and Opportunities

Graduates can progress to Undergraduate Nursing degree programmes in Higher Education Institutions in Ireland or the UK. Alternatively, they may seek employment as qualified carers in the public or private healthcare sector.

Student Testimonials / Where are they now?

Our graduates have completed Nursing degree programmes in Ireland and in the UK and are working in the areas of General Nursing, Midwifery, Children's Nursing, Psychiatry, Intensive Care and other specialties. Other graduates are working as carers in hospitals, care homes, remedial centres and private homecare. Our graduates are life changers; they make a real difference in the lives of the people they meet.

Why Marino?

Our students choose Marino College because they know about the friendly staff, the relaxed and supportive college atmosphere, with a great reputation for Nursing. It helps them decide what they really want to do. They love our central location, so close to trains and buses and being able to pop into the city centre easily.



Dental Nursing



Course Structure

20 months

NFQ Level 6 in Dental Nursing

****Subject to validation by QQI and approval by relevant regulatory bodies including the Irish Dental Council**

Course Entry Requirements

The following access pathways are facilitated:

- Further Education and Training (FET) applicants that have completed a Level 5 programme
- Post Leaving Certificate applicants
- Applicants that have not completed formal secondary education may also apply and will be assessed based on their relevant prior learning and experience.

Leaving Certificate Biology or QQI Level 5 in Anatomy and Physiology or equivalent is desirable. All applicants will be interviewed and must have sufficient competence in English to participate successfully. Applicants may be asked to undergo an English Literacy Assessment, prior to being offered a place. Applicants must have personal access to a computer and internet facilities for completion of the course work and engaging in blended learning. Marino College endeavours to provide an equal opportunities education and training setting. Students can be assessed to determine their level of learning support needs. If you are unsure in relation to any of the above, please contact the College.

Modules List (indicative - may change)

Year One

- Foundations of Practice
- Dental Nursing Theory and Practice
- Clinical Dentistry I
- Personal and Professional Practice
- Anatomy and Physiology
- Clinical Portfolio I

****Students are required to undertake 2 days of work experience per week in Year 1 and block placements. As this is a professional course, there is a mandatory block placement of 10 weeks which takes place in June - August for Clinical Portfolio II.**

Year Two

- Clinical Dentistry II
- Health Promotion Care and Disease Prevention
- Dental Practice Management
- Clinical Portfolio II
- Design Thinking Project

****Students are required to undertake 3 days work experience in Year 2 and block placements.**

Work placements must be agreed and approved before course commencement. All students must be Garda Vetted (NVB) and receive the Hepatitis B vaccination prior to taking up work placements.

Course Overview

Are you interested in working as a Dental Nurse? This is a professional oriented course designed to provide graduates with the knowledge, skills, competences and attitudes to be a Dental Nurse and to facilitate progression within education, as part of further study. Dental nursing is a dynamic, people-orientated and fulfilling career. The programme is both innovative and learner centered with both work-based and blended learning elements to enhance the educational experience, by working in conjunction with Dental practices and through using technology to enhance learning. Students will be also be given opportunities to engage in extracurricular activities, such as volunteering, during their time in the college to facilitate and enrich their personal development.

Future Prospects

Upon qualifying, students are encouraged to extend their knowledge through participation of post qualification courses.

- B.Sc in Dental Practice Management with Oral Health Education (Athlone IT)
- Certificate in Oral Health Education (NUIG/Marino Institute)
- Certificate in Dental Radiography (Dublin Dental Hospital/UCD)
- Dental Hygiene (TCD/UCC)
- Orthodontic Therapist (TCD)

Health Service Management



Course Structure

Modules List

- Conflict Management
- Supervisory Management
- Disability Awareness
- Digital Marketing
- Word Processing
- Customer Service
- Health Promotion
- Work Experience (Blended Learning)

Course Overview

Are you interested in acquiring the knowledge, skills and competencies required to work independently and enhance your supervision / management skills in a wide range of health service settings? If so, then this course will provide you with enhanced opportunities to progress into healthcare employment. Graduates of this QQI Level 6 Award are eligible to progress to higher level courses in social and community care and health promotion. Some modules will be delivered via blended learning (face to face and online) and students will be involved in health and wellbeing events, class trips and fundraising projects throughout the programme.

Course Entry Requirements

- A Level 5 award in a health related or business area
- Mature students with relevant experience in the healthcare/administrative/caring profession or through relevant life or work experience
- All applicants will be interviewed

Careers and Opportunities

Career prospects

To work in Supervision and Management in the Health Service sector

Further Study opportunities

- IT Tallaght
 1. Social & Community Development
 2. Community & Youth Development Level 8
- Athlone Institute of Technology / Waterford Institute of Technology
 1. Applied Social Studies Level 6
 2. Social Care Practice Level 8
 3. Health Promotion Level 8
- Carlow Institute of Technology / University College Cork
 1. Applied Social Studies (Professional Social Care) Level 8
 2. Social & Community Studies Level 8
 3. Youth and Community Work Level 8
 4. Social Science Level 8

Student Testimonials / Where are they now?

Our graduates have progressed to further education in the Institutes of Technology, careers in hospitals, clinics, care homes and community projects in senior administration or supervisory roles.

Health Service Skills



Course Structure

Modules List

- Care of the Older Person
- Care Skills
- Care Support
- Health and Safety at Work
- Infection Prevention and Control
- Communications
- Food Preparation
- PHECC – FAR; First Aid Response 3 day course (Pre-Medical Hospital Emergency Care Council)
- Work Placement Experience (one day a week with a two week block placement arranged further on in the course)

Course Overview

This one year, part-time, level 5 course is QQI Accredited. It is designed to provide adults who are unemployed the opportunity of a career change whilst returning to education and retaining their benefits.

Students will acquire knowledge and develop skills with an overall competence and confidence to work in the provision of holistic care in a variety of healthcare settings.

A work experience placement is a key element of the course and contributes to the Student Health Care Assistants learning and professional development.

The course provides first-hand experience in the world of healthcare through the placement which fosters the development of work skills required for a career in the industry.

Careers and Opportunities

Work in acute hospitals, nursing homes, home environment, community and day centres.

Further Study opportunities

For those who wish to continue on their pathway of education, there are a number of options available to them including further studies in the health care service. Marino College provides a Level 6 Health Service Management course which is available on successful completion of the Level 5.

Student Testimonials / Where are they now?

Ciaran, Student, May 2018:

“I studied Health Service Skills and I highly recommend Marino College of Further Education for the following reasons. The tutors are very approachable with a wealth of knowledge and experience in the Health Service Sector, which they are only too happy to share. The tutors have helped me enormously in gaining the skills necessary to work in healthcare.

Patricia, Student, May 2018:

“Coming back to college as a mature student was quite a daunting task for me. I wished to upskill to enhance my quality of life. What I found at Marino College was an embracing, dedicated, compassionate team of teachers there to help you every step of the way - I needn't have worried at all.”



Legal Administration



Course Structure

Modules List

- Text Production
- Word Processing
- Information Administration
- Work Experience
- Communications
- Spreadsheet Methods
- Legal Practice & Procedures
- Medical Terminology
- Audio Transcription

Course Overview

This is a long-running course with excellent results. It will give learners the relevant skills required to work in administration in a legal, medical or business setting. It is also an excellent pre-university option for those wishing to pursue a career in law. Legal Practice & Procedures will give students a grounding in legal terms and basic law and medical terminology, some of the practical skills required to work in a medical, dental or healthcare setting. IT skills provides expert skills in Microsoft Office applications, Text Production and Audio Transcription.

This course is aimed at:

- School leavers
- Those who want to use the course as a pre-university option
- Those who are in the workforce but now need to update their skills for a career change
- Those who want to develop their IT Skills

Careers and Opportunities

Graduates are successful in gaining employment in solicitors' offices, medical practices, hospitals, dentists, civil service, public sector, local authorities, financial

services industries or any business requiring a high level of administrative skills.

Excellent opportunities for progression to third level colleges as follows:

DCU: Law and Society DC232, International Relations DC231, Arts (Joint Honours Politics) DC295

Maynooth University: BA with Law MH101

UCD: BA Humanities DN520, BA Arts DN520

Other courses may also be considered in third level colleges that accept the Office Administration QQI 5M1997 award. Students may also progress to QQI Level 6 Marketing and Event Management in Marino College.

Student Experience

- Opportunity to study both legal and medical administration
- Work Experience (can be completed in both a legal and medical area)
- College links with industry for work experience
- Court visits
- Workshops in CV Preparation and Interview Preparation
- Excellent job opportunities
- Progression to Higher Education Institutes or Level 6 course in Marketing with Event Management in Marino College.

Student Testimonials / Where are they now?

Graduates from this course have progressed to Law and Society, Law and International Languages, DCU, Arts with Law in Maynooth and also continued further studies in Blackhall Place and are practicing solicitors now. Other graduates are working in solicitors' practices, medical and dental practices e.g. Mater Hospital, Temple Street Hospital, St. James's Hospital and Dental Hospital.

Medical Administration



Course Structure

Modules List

- Text Production
- Word Processing
- Information Administration
- Work Experience
- Communications
- Spreadsheet Methods
- Legal Practice & Procedures
- Medical Terminology
- Audio Transcription

Course Overview

This is a long-running course and has a good history of students gaining employment. It provides students with the necessary IT and administrative skills together with medical terminology to work in administration in a medical, dental or healthcare setting. Students are also given the option to study Legal Practice and Procedures which will further enhance their job opportunities. It is also an excellent pre-university option for students wishing to study at third level colleges.

This course is aimed at:

- School leavers
- Those who want to work in medical/dental or healthcare setting
- Those who are in the workforce but now need to update their skills for a career change
- Those who want to use the course as a Pre-University option
- Those who want to develop their IT Skills

Careers and Opportunities

Graduates are successful in gaining employment in medical practices, hospitals, dentists, civil service, public sector, solicitors' offices, local authorities, financial services industries or any business requiring a high level of administrative skills.

Students who have attained their full QQI Level 5 award may have an opportunity to progress to Marketing with Event Management or the Health Service Management course at Marino College. In addition, students who are interested in further study can apply through the QQI link scheme to progress to Higher Education in a third level college.

- Opportunity to study both medical and legal administration
- Work Experience (can be completed in a medical, dental or legal area)
- College links with industry for work experience
- Workshops in CV Preparation and Interview Preparation
- Excellent job opportunities

Student Testimonials / Where are they now?

Student Experience

Graduates from this course are well-sought after and are working in hospitals such as Mater, Temple Street, St. James's, Dental Hospital, doctors' surgeries, dental practices and other healthcare setting.

Executive Secretary /PA



Course Structure

Modules List

- Text Production
- Word Processing
- Information Administration
- Work Experience
- Communications
- Spreadsheet Methods
- Legal Practice & Procedures
- Medical Terminology
- Audio Transcription

Course Overview

This is a long-running course and has a good history of students gaining employment in industry. It provides students with the necessary IT and administrative skills together with business, legal and medical terminology to work in general administration. Legal Practice & Procedures will give students a grounding in legal terms, basic law and medical terminology, along with practical skills required to work in a medical, dental or healthcare setting. It is also an excellent pre-university option for students wishing to study at third level colleges.

This course is aimed at:

- School leavers
- Those who want to work in general administration in a variety of sectors
- Those who are in the workforce but now need to update their skills for a career change
- Those who want to use the course as a Pre-University option
- Those who want to develop their IT skills

Careers and Opportunities

Graduates are successful in gaining employment in administration in a wide variety of sectors including

digital marketing companies, medical practices, hospitals, dentists, civil service, public sector, solicitors' offices, local authorities, financial services industries or any business requiring a high level of administrative skills.

Students who have attained their full QQI Level 5 award may have an opportunity to progress to the Marketing with Event Management course in Marino College. In addition, students who are interested in further study can apply through the QQI link scheme to progress to Higher Education in a third level college.

Student Experience

- Opportunity to study medical and legal administration
- Work Experience (can be completed in a wide variety of sectors)
- College links with industry for work experience
- Workshops in CV Preparation and Interview Preparation
- Excellent job opportunities

Student Testimonials / Where are they now?

Graduates from this course are well-sought after and are working in general administration in many sectors including digital marketing companies, solicitors' practices and medical sectors.



Marketing with Event Management Level 6



Course Structure

Modules List

- Administration Practice
- Conflict Management
- Business Management
- Digital Marketing
- Project Management
- Work Experience
- Word Processing
- Supervisory Management

Course Overview

The Marketing with Event Management is a one year Level 6 programme awarded by QQI, which prepares the student to work within the business industry. The student will learn how to successfully manage business projects and will develop key skills that are sought after by employers.

Careers and Opportunities

Graduates from the Marketing with Event Management programme will develop key business skills that are highly sought after by employers in Ireland and abroad. Graduates are well suited to take up employment within the business industry, managing business projects or may progress to Level 7 or Level 8 programmes with the Higher Education Institutes.

Student Testimonials / Where are they now?

- The course has taught me how to deal with different business situations professionally and has taught me skills that are needed to manage a business project.
- I think the teacher holds the class together and supports us all individually and is a good person to look up to. The teacher treats us as colleagues.
- The teachers always listen and support us when needed.
- I like that the course prepares me for a supervisory role.
- The students in the class are friendly and very helpful.
- The project management module is fun and challenging.
- The class sizes are small.



Business with Digital Marketing



Course Structure

Modules List

- Business Administration
- Statistics
- Work Experience
- Advertising
- Digital Marketing
- Accountancy
- Spreadsheets Methods
- Marketing Practices
- Economics
- Communications
- Word processing

Course Overview

Would you like to gain skills to progress to further study in the areas of business and marketing or enter the workforce in this area? Digital marketing is rated as one of the most desirable skills for job applicants by business employers. This course provides key skills in digital marketing and how it works for business. It also gives students training in accountancy, book keeping and business administration which are necessary skills for further study in this area or for employment in the business industries.

Careers and Opportunities

The business and digital marketing course will provide you with enhanced opportunities to progress into Honours Degree Business Studies and Marketing courses. Graduates of this QQI Level 5 award are eligible to progress to higher level courses in Business Studies, Marketing and Digital Marketing at DCU, DIT, ITT, NCI and other colleges with the award and modules gained on this course.

Student Testimonials / Where are they now?

Our graduates have progressed to degree courses in Business Studies, Digital Marketing, Marketing, Human Resources and Finance. They have also progressed to the Marino College Level 6 Award in Marketing with Event Management.



Business Administration



Course Structure

Modules List

- Business Administration
- Marketing
- Book Keeping Manual and Computerised
- Leisure and Recreation
- Word Processing
- Spreadsheets
- Customer Service
- Event Management
- Work Experience

Course Overview

The aim of the Business Administration course is designed to make a transition to a Level 6, 7 or 8 Business Degree course easier. The modules on this course have been selected with this in mind.

Past students have said “progression to NCI, DIT or DCU, was much smoother than expected as many of the modules are tailored to help students adapt to Higher Education”.

Students on this course enjoy extra curricular activities and events, linked with some of their modules. These events are organised in the college and also outside activities. Students will have opportunities to develop skills such as teamwork, communications and time management.

Careers and Opportunities

Students progressed to NCI, DIT, Maynooth University. A small number opted to go straight into the workforce and succeeded in getting jobs.

A large proportion of students from this course use it as a progression route to NCI or the National College of Ireland.

Students are guaranteed entry if they get the minimum requirements for the course of their choice. Marino College of Further Education also offers two Level 6 courses; Marketing with Event Management and Health Service Management.

Graduates from this course have skills necessary for employment in business administration, finance, banking, insurance, public service and many other businesses, including those in the nearby IFSC.

Student Testimonials / Where are they now?

Caoimhe, Student, May 2018:

“I gained so much confidence during my year at Marino and now feel ready to go to College”.



Business with Tourism



Course Structure

Modules List

- Business Administration
- Marketing
- Book Keeping Manual and Computerised
- Leisure and Recreation
- Word Processing
- Spreadsheets
- Customer Service
- Work Experience
- Event Management
- Tourism Principles and Practice

Course Overview

The aim of the Business with Tourism course is designed to make a transition to a Level 6, 7 or 8 Business Tourism courses easier. The modules on this course have been selected with this in mind.

Past students have said “progression to NCI, DIT or DCU, was much smoother than expected as many of the modules are tailored to help students to adapt to Higher Education.”

Students on this course enjoy extra curricular activities and events, linked with some of their modules. These events are organised within the college and also outside activities. Students will have opportunities to develop skills such as teamwork, communications and time management.

Careers and Opportunities

Students this year progressed to NCI, DIT and Maynooth University, with a small number opting to go straight into the workforce and succeeding in getting jobs.

A large proportion of students from this course use it as a progression route to NCI or the National College of Ireland.

Students are guaranteed entry if they get the minimum requirements for the course of their choice. Marino College also offers a Level 6 Business course.

Graduates from this course have skills necessary for employment in travel agencies, hotels, tourist offices, tourism attractions, museums, airport, business administration, finance, banking, insurance and the public service, if their choice is not to progress to a Level 8 degree course.

Student Testimonials / Where are they now?

Inga, Student 2018:

“Thank you so much for this amazing year in college, for being such a great tutor, for sharing all your knowledge with us and for all your help. I’m very happy with getting a chance to study in Ireland. It was an amazing year. “



Retail Sales Skills



Course Structure

Two Years Part Time
QQI Level 4

Modules List

Year One

- Communications
- Work Experience
- Digital Media Technology
- Personal and Interpersonal Development

Year Two

- Computer Applications
- Information Technology Skills
- Customer Service
- Retail Sales Technique

Course Overview

Are you interested in working in the busy, fast paced and ever-changing retail sector? This course will help you develop the skills and self confidence to ensure that you are ready to take on that challenge.

Each module has been carefully chosen to ensure that you are prepared with the necessary skill set to gain employment in this area. Customer service, computer applications and retail sales are all modules valued by potential employers.

Careers and Opportunities

Employment opportunities in a sales or retail environment are available across a wide range of retail industries such as fashion, DIY, electronics, furniture and many more.

Further Study Opportunities

Students can progress to one of Marino College's many QQI Level 5 courses in business or tourism.

Student Testimonials / Where are they now?

Angela Dragan, Student, 2018/2019:

“For me the experience is amazing because I never been in college. So, a new experience is very welcome for me. I also really enjoy it as the teachers are really helping me understand English and the importance of retailing really well. I’m really enjoying the college and the course because I like to discover new things and learning more about retail.

My favourite thing about the college and the course is that the teachers are very professional and nice. They are supporting and helping us with everything that we need for the course.”



Customer Service & Office Skills



Course Structure

Two Years Part Time
QQI Level 4

Modules List

Year One

- Business English
- Digital Media Technology
- Communications
- Data Entry
- Work Experience
- Maths

Year Two

- Information Technology Skills
- Computer Applications
- Customer Service
- General Office Skills

Course Overview

Are you interested in pursuing a career in an office environment? Would you like to develop your communication and interpersonal skills? This award will introduce students to Information Technology and improve their computer skills using the Microsoft Office suite of programmes. Students will also be trained in the use of digital media enhancing their career opportunities in an office setting.

This course provides a supportive environment for applicants who are thinking of returning to education. Through peer mentoring and small class sizes, it is an ideal choice for those who aspire to enrolling on a course and furthering their education.

Careers and Opportunities

The course will assist students in gaining employment

in a business, office or customer service environment. Graduates of this course will have the opportunity to progress and continue their education at Marino College of Further Education, on one of the many Level 5 Business courses available.

Student Testimonials / Where are they now?

Giuseppe Meloni, Student, 2018:

"I chose to do Customer Service and Office Skills because it is a great course to get me reintroduced back to working on computers and expanding my knowledge of Microsoft Office. This course was very inclusive and it encourages you to participate to enhance your experience."

The college is very welcoming and the staff have been a great help. There is always someone there if you need help. They have a peer mentoring class for BTEI classes that allows students to connect and also if students are finding something hard there, this facilitates them to help them. This course is great for someone who wants to improve their typing skills. It helps you to gain skills or improve your typing speed and accuracy."

Amanda Rochford, Student, 2018:

"As a mature student, this was a great choice for me as it is part time. The hours are perfect for me and I am in college 3 days a week. I'm really learning a lot and all the tutors are so helpful. I found this course online and would definitely recommend it as a mature student."

Paul Egan, Student, 2018:

"I chose to do Customer Service and Office Skills because it is a great course for building confidence, along with strengthening up my computer literacy and typing skills. This course also gives a great insight on office work. My friends recommended the course and the college is fantastic for meeting new people. It has been a great way to further my education without feeling too stressed out."

Travel & Tourism



Course Structure

Modules List

QQI Level 5 - Tourism Principles & Practice, Tourism Information & Administration, Marketing, Selling Principles and Practices, Customer Service, Appreciation of Irish Culture & Heritage, Word Processing and Work Experience.

International Academy of Travel Diploma - Cabin Crew and Check in Training, GDS Amadeus Booking and Reservation System. Professional Grooming and Presentation.

Course Overview

This is a broad course that equips students to work in a travel related business, airlines, travel agency, hotel and tourist information offices. It has been designed in partnership with the International Academy of Travel in Waterford Airport. The emphasis is on practical airline training combined with the development of professional confidence and business and administration skills.

Careers and Opportunities

Past students have secured employment with various airlines e.g Ryanair, Aer Lingus, British Midlands, Easy Jet etc. to name but a few. Some are working with ground handling agents based at Dublin Airport, Skyhandling and Swissport. Others are working in various travel agencies.

Student Testimonials / Where are they now?

Caitlin, Student:

“Since I graduated I started my aviation career in Swissport as a Customer Service Agent, where I was successful in getting promoted to Customer Service Lead agent. I worked mostly on the likes of British Airways, Finnair, Vuelling, Emirates...the list goes on. After 6 months in that position, I applied for Customer Service Supervisor within the same company in which I am happy to say that I was successful. I worked on the same products but was a lot more office based, dealing with customers complaints, dealing with the airline representatives at the airport, etc.”



Business with Tourism



Course Structure

Modules List

- Business Administration
- Marketing
- Book Keeping Manual and Computerised
- Leisure and Recreation
- Word Processing
- Spreadsheets
- Customer Service
- Work Experience
- Event Management
- Tourism Principles and Practice

Course Overview

The aim of the Business with Tourism course is designed to make a transition to a Level 6, 7 or 8 Business Tourism courses easier. The modules on this course have been selected with this in mind.

Past students have said “progression to NCI, DIT or DCU, was much smoother than expected as many of the modules are tailored to help students to adapt to Higher Education.”

Students on this course enjoy extra curricular activities and events, linked with some of their modules. These events are organised within the college and also outside activities. Students will have opportunities to develop skills such as teamwork, communications and time management.

Careers and Opportunities

Students this year progressed to NCI, DIT and Maynooth University, with a small number opting to go straight into the workforce and succeeding in getting jobs.

A large proportion of students from this course use it as a progression route to NCI or the National College of Ireland.

Students are guaranteed entry if they get the minimum requirements for the course of their choice. Marino College also offers a Level 6 Business course.

Graduates from this course have skills necessary for employment in travel agencies, hotels, tourist offices, tourism attractions, museums, airport, business administration, finance, banking, insurance and the public service, if their choice is not to progress to a Level 8 degree course.

Student Testimonials / Where are they now?

Inga, Student 2018:

“Thank you so much for this amazing year in college, for being such a great tutor, for sharing all your knowledge with us and for all your help. I’m very happy with getting a chance to study in Ireland. It was an amazing year. “



Hotel Front Office



Course Structure

Two Years Part Time
QQI Level 4

Modules List

Year One

- Customer Service
- Work Experience
- Personal and Interpersonal Development
- Tourism Principles and Practice

Year Two

- Information Technology Skills
- Workplace Safety
- Hotel Front Office Operations
- Tourism Visitor Care
- Tourism Principles and Practice

Course Overview

This part time course is an ideal entry level qualification for all aspects of the vibrant, growing hospitality and tourism sector in Ireland. This course is designed to develop the skills needed for work in a hotel reception or other tourism or hospitality reception area. These techniques are those necessary to interact and deal effectively with the public and solve patron queries. They will aid the development of good interpersonal practice.

Work Placement

Work placement will take place during the year where students will spend some time gaining experience in the hospitality sector.

Careers and Opportunities

Learners can progress from this course into employment. This Level 4 Award can also be used as a foundation for possible future progression into related courses in the FE sector, including QQI Level 5 Travel or Tourism courses in Marino College.



Journalism with Digital Media



Course Structure

Modules List

- Research skills for Journalism
- Writing Skills for Journalism
- Technical Skills for Journalism
- Media Analysis
- Digital Photographic Production
- Digital Marketing
- Communications
- Web Authoring
- Public Relations
- Work Experience

Course Overview

Interested in a career in Media? Then take the first step by gaining the skills and knowledge required to further your media ambitions. This course is designed for those who wish to pursue a career across a wide variety of media platforms and the business world. It integrates Journalism and the core skills required with a wide variety of media related subjects.

The aim is to provide the wide variety of skills needed to work in creative media and to give students a broad selection of academic and career options upon graduating. One day per week is spent in an industry related setting organised by the student. Journalism students also get the hands on experience of working on valuable and relevant media related events for the college, including coverage of the annual Zombie Fun Run and The Five Lamps Arts Festival. Students also hone their travel writing skills with our annual Christmas trip to Edinburgh. Upon completing this course, you will have developed and learnt a wide range of media skills and knowledge that prepare and progress you to the next step on your chosen career path.

With a proven track record, this course comes highly recommended by its former students.

Careers and Opportunities

Career prospects

Upon completing this course students have a wide variety of career options available to them that include positions in media related sectors that include journalism, photography, web authoring, digital marketing, public relations and communication based industries.

Further Study opportunities

Having successfully completed our QQI Level 5 Award in Journalism with Digital Media students have a wide variety of options available to them. They have progressed to both BA and MA Degree Awards in **DCU**, **NUIM**, **DIT** and **IADT**, among others. For further options, see careersportal.ie

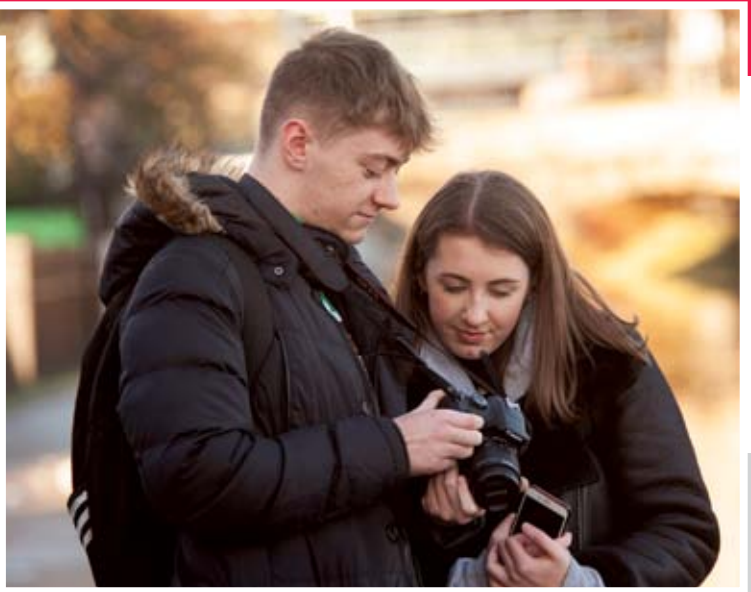
Student Testimonials / Where are they now?

Sarah Mangan, Student:

“This course has opened my eyes into the real world of journalism and has provided me with the skills and confidence needed to be a good journalist. Each Friday, we had a work placement. This entitled us to work within a suitable environment linked to our course. It was a great opportunity to meet people working in an area that we were studying and in turn, learning from their experiences.

This course also provides the students with many outings such as Edinburgh, photography classes all around Dublin and you can't forget the daring trip to the Criminal Court to watch a court case. I couldn't praise this course enough as I have built many strong friendships and work connections that will help me in the future. Thanks to Marino and all the teachers there, I have now bagged a place at DCU for this coming year. I would highly recommend this course for anyone who has an interest in journalism or photography.”

Photography



Course Structure

Modules List

- Photographic Techniques
- Digital Photography
- Portrait Photography
- Documentary Photography
- History of Photography and Visual Culture
- Image Processing
- Media Analysis
- Communications
- Work Experience

Course Overview

This is a highly practical, hands-on course in Photography designed to give the learner not only the ability to take and manipulate photographs but also to give them the experience of what it is to be a photographer. There will be many field trips and much practical work. There will be some early morning starts outside normal class times and some evening shoots. There will be at least one foreign trip - normally Edinburgh.

A portion of the year will be spent in the photographic portrait studio and learners will get to understand and operate studio lights and equipment. A number of genres of photography will be explored such as portraiture,

landscape, documentary and street photography. As well as the practical, there will be an exploration of the theory and referencing to the work of other photographers.

Careers and Opportunities

There are many opportunities for careers in photography both through self-employment and as employees. Learners will be shown the various possibilities and prepared to take the first step on the ladder.

Further Study opportunities

Learners will achieve a QQI Level 5 qualification in Photography that will prepare them for entry to IADT, DIT and a number of UK based courses including an online one. They will also be encouraged to take on the requirements of some organisational qualifications.

Student Testimonials / Where are they now?

Rachel McInerney, Student:

“Marino College introduced me to the joys and practicalities of photography. I was offered every opportunity to develop my own style of photography in very practical ways. I enjoyed the course immensely. Following receiving my qualification from the college, I was accepted for admission to IADT on their degree level Photography course that my time at Marino really prepared me for.”



Theatre Performance



Course Structure

Modules List

- Communications
- Event Production
- Work Experience
- Performance Craft
- Theatre Performance Skills
- Acting Skills and Techniques
- Theatre Studies
- Script Writing
- Stage Management

Course Overview

Do you want to find out if you have what it takes to be an actor? In this one year performance based course, you can do that. Students work on a children's play that has been written by writer in residence, Niamh Gleeson. By the end of the run, over 2,500 children will have seen it. In the spring term they work on a Shakespeare play which is performed for secondary schools. Students take part in the Five Lamps Arts Festival in the second term and throughout the year, they get ready for a life in the theatre/film.

Student Testimonials / Where are they now?

Ciara O'Sullivan, Drama-therapist:

"I studied Theatre Studies at Marino College of Further Education in 2010. The one-year course set me up to dip into all aspects of theatre which allowed me to find my niche. I explored monologues, miming and contemporary dance and performed two shows in the Sean O' Casey Theatre. The skills learned from the course led me to move on to do a BA (Hons) in Performing Arts in Trinity Saint David, Swansea.

I have created shows which toured to the UK and Amsterdam, Holland for a Free Fringe Festival. Performing in a hospital led me to fall in love with the work of Arts Therapists and I found my feet back in Ireland studying a Masters in Dramatherapy. Without the core of the work I learned in Marino, I would not have found the confidence to pursue further in education to grow my passion in the work of the Arts."



Graphic Design & Illustration



Course Structure

Modules List

- Graphic Design Skills
- Design Skills
- Drawing
- Illustration
- Painting
- Digital Photography
- Typography
- Image Processing
- Web Authoring
- Work Experience
- Communications

Course Overview

Are you a creative person who loves to draw and would like to improve your computer design skills? Then our Graphic Design and Illustration course is for you.

We aim to enable students to produce a highly creative portfolio of work, including observational drawing, painting techniques, illustration projects, logo design, poster design, photography, web design and much more.

The course is suitable for applicants who would like to progress to further education or third level studies in the creative arts field OR to progress directly to a career in the area of graphic design.

Careers and Opportunities

Career prospects

Graphic Designer, Illustrator, Photographer or Web Developer.

Further Study opportunities

Hons. Degree in Visual Communications/Interior Design/
Fashion/Fine Art/Architecture/Product Design/Illustration
HND in Graphic Design/Illustration.

Student Testimonials / Where are they now?

Ruth Walter, Freelance Graphic Designer/ Illustrator:

“My experience at Marino College on the Graphic Design course was excellent. It was interesting, challenging, fun and rewarding. I learned a lot, including about my own abilities when working on an assignment. I would recommend this course to anyone.”



Creative Advertising & Digital Marketing



Course Structure

Modules List

- Advertising
- Media Analysis
- Illustration
- Communications
- Work Experience
- Digital Marketing
- Graphic Design Skills
- Image Processing
- Event Production
- Marketing Practice

Course Overview

Are you a creative person with a great imagination and an interest in gaining a qualification in creative advertising and marketing communications? Then our Creative Advertising and Digital Marketing course is the right choice for you.

We aim to enable students to design successful advertising and communications campaigns and learn how to boost sales of products in competitive markets. Students will also have the opportunity to learn how to design digital marketing strategies for companies. Students will learn the visual design skills required for producing creative advertising campaigns.

The course is suitable for applicants who would like to progress to further education or third level studies in Advertising, Marketing, Digital Marketing and Visual Communications fields or to progress directly to a career in these areas.

Careers and Opportunities

Advertising, Marketing, Digital Marketing, Graphic Design.

Further Study Opportunities

- Bachelor of Arts in Advertising and Marketing Communications (Level 7) at TUD Tallaght (Tallaght IT)
- BA (Hons) in Advertising and Marketing Communications (Level 8) at TUD Tallaght (Tallaght IT)
- BA in Digital Marketing (Level 7)
- BA (Hons) Marketing Practice (Level 8) at National College of Ireland (NCI)
- BA Design - Visual Communications (Level 8) at D.I.T.
- HND in Graphic Design/Illustration at Colaiste Dhulaigh College of Further Education

Student Testimonials / Where are they now?

Carl Nulty - Creative Advertising and Digital Marketing, Student, 2018/19:

"I have found this course to be enjoyable, very progressive and very useful in terms of the course I am applying for, which is the BA in Digital Marketing in TUD (Tallaght IT). It's also very centrally located and only a few minutes walk from O'Connell Street."



IT Skills with Computer Graphics



Course Structure

Two Years Part Time
QQI Level 4

Modules List

Year One

- Desktop Publishing
- Information Technology Skills
- Graphic Design
- Digital Media Technology

Year Two

- Communications
- Work Experience
- Mathematics
- Word Processing

Course Overview

Are you a creative person who would like to improve their basic computer skills? This course gives students the opportunity to learn the basics of computer graphics software and begin to explore their graphic design skills. It will also help students to develop and improve their

basic computer skills incorporating the use of Digital Media Technology.

Careers and Opportunities

Employment opportunities are available within creative and office settings.

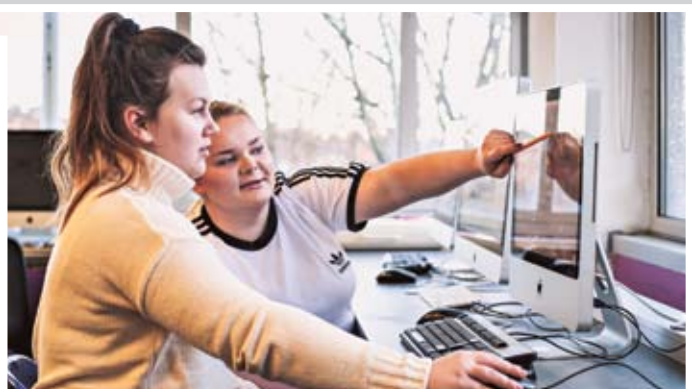
Further Study Opportunities

Students may progress to one of Marino College's courses in Graphic Design and Illustration, our Creative Advertising with Digital Marketing Course or other related Further Education courses.

Student Testimonials / Where are they now?

Donna Murray, Student, 2019:

"Overall, I know that I will leave this college and course feeling complete. It is amazing and thank you for this opportunity. In my own opinion, I have started the course a couple of weeks ago. So far I am really enjoying the experience. All of the tutors are very helpful, learning so much with their patience and teaching me new skills. Graphic Design in this college has shown many ways to set up and the layout by using the computer."



Early Childhood Care and Education



Course Structure

Modules List

- Child Development
- Child Health and Wellbeing
- Early Care and Education Practice
- Pediatric First Aid
- Early Childhood Education and Play
- Creative Arts for Early Childhood
- Communications
- Work Experience
- Health and Safety

Course Overview

Are you interested in working as an early learning practitioner? This course will provide you with the knowledge and skills required to work competently, safely and effectively with young children in a childcare setting.

As part of their course students are expected to do work experience one day a week as well as additional blocks of one or two weeks during the year.

Course Entry Requirements

Leaving Certificate / Leaving Cert Applied required. Mature students are welcome. All applicants will be interviewed.

Careers and Opportunities

Students who successfully achieve their qualification in Early Childhood Education can work in Pre-School Centres, Day Nurseries, Creches, Child Care Residential Centres, Hospitals and also as Nannies.

Further Study Opportunities

- QQI Level 6 Supervision in Childcare Award in Marino College of Further Education
- Bachelor of Arts in Early Years Care Education (Level 7) in Athlone Institute of Technology
- BA Early Childhood- Teaching and Learning (Level 8) in NUI Maynooth
- BA Hons in Early Childhood Education (Level 8) in National College of Ireland

Student Testimonials / Where are they now?

Some of our graduates progressed onto degree courses in Early Childhood Education. Others continued onto the Level 6 Supervision course in Marino and are now in managerial positions in childcare settings. A small number have gone on to set up their own childcare businesses.



Supervision in Childcare Level 6



Course Structure

Modules List

- Child Development
- Early Childhood Curriculum and Education
- Social, Legal and Health Studies
- Work Experience (delivered online)
- Personal and Professional Development (delivered online)
- Early Learning Environment
- Early Care and Education Practice
- Special Needs Assisting

Course Overview

Do you want to further develop your experience and knowledge in the childcare sector? Do you want the opportunity to become a room leader/supervisor in a creche? This Level 6 course will give you the skills to work effectively and confidently within a childcare setting. You will gain a deeper understanding of the early learning environment and develop skills to work well with staff and parents as well as children.

Within the college year, students are required to do two days per week on work placement. This will include block weeks at various times throughout the year. Students will also get to complete two modules online using a process known as blended learning. This will be done over 4 hours per week by arrangement with individual students.

Course Entry Requirements

Successful completion of QQI Level 5 in childcare or relevant work experience. This will be followed by an interview.

Careers and Opportunities

Students who successfully achieve their qualification in Early Childhood Care and Education can advance as

supervisors/room leaders in Pre-School Centres, Day Nurseries, Creches, Child Care Residential Centres, Hospitals and also as Nannies. There are opportunities also to work as a Special Needs Assistant in a primary school setting.

Further Study Opportunities

- Direct access to 2nd year (BA Hons) in the National College of Ireland
- Bachelor of Arts in Early Years Care Education (Level 7) in Athlone Institute of Technology
- BA Early Childhood- Teaching and Learning (Level 8) in NUI Maynooth
- BA Hons in Early Childhood Education (Level 8) in the National College of Ireland
- D.I.T Social Care (minimum of 5 distinctions required)

Student Experience

Our past students have furthered their studies and progressed onto 3rd level degrees in Early Childhood Education and some are now in supervisory and managerial roles in Preschool and Afterschool settings.

Student Testimonials / Where are they now?

Daniel Saputo, Student:

“I spent two years at Marino College of Further Education completing FETAC Level 5 and 6 courses in childcare. Throughout my time in Marino, there was always an extremely friendly atmosphere. The teaching staff at Marino were always extremely supportive and would always be there to help me with anything if I ever needed them. If you're looking for somewhere to continue your education, I would ask you to please consider Marino College of Further Education. It's a place where you will be given every opportunity and resources to succeed. I have extremely happy memories of my time at Marino and so will you.”

Beauty Therapy with Social Media & Digital Marketing



Course Structure

Modules List

- Skin Care, Eye Treatments and Make-Up
- Body Massage and Figure Analysis
- Manicure, Pedicure and Waxing
- Digital Marketing
- Beauty Industry and Practice
- Anatomy and Physiology
- Work Experience
- Personal Effectiveness

Course Overview

Are you a creative person who enjoys working with people and would like to work in the beauty industry? This full time course is the perfect launch pad for students wishing to embark on a career as a beauty therapist or beauty blogger and social media influencer.

Throughout the year, the student will explore the latest trends and techniques of the make-up and beauty industries. Here in Marino College, we train to the highest industry standards of ITEC & QQI Level 5.

The ITEC qualification is recognised in over 30 countries around the world, perfect for those who want to have a career at home or individuals preferring to travel abroad and expand their horizons.

Careers and Opportunities

Employers regularly source our graduates as they know that they are confident, competent and well qualified professionals leaving Marino College.

There has never been a better time to start to train as a beauty therapist and beauty vlogger as it allows flexibility and variety to continue to develop and change throughout your working career.

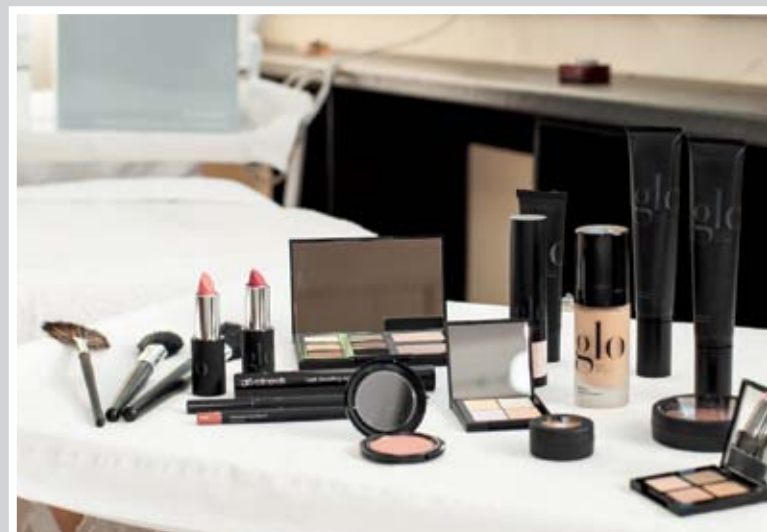
Graduates of this course have to the opportunity to further their studies on the Advanced Beauty Therapy with Microdermabrasion and Laser/IPL, QQI Level 6, here in Marino College.

Student Testimonials / Where are they now?

Karen Ralph, Aesthetic Practitioner, Vivo Clinic, Merrion Square:

“During my time in Marino College, I had the support and help from the Beauty teachers in preparation for interviews etc. They gave me the extra boost and confidence I needed at that time.

Their advice and passing of knowledge down to me stood to me for any interview I undertook. The teachers will go above and beyond to help you seek employment and training. They have direct links with the industry if they feel you’ve work hard enough. Thank you to the amazing staff for all that you have done. Greatly appreciated.”



Advanced Beauty Therapy with Microdermabrasion & Laser/IPL



Course Structure

Modules List

- Microdermabrasion & Laser/IPL
- Indian Head Massage
- Body and Beauty Science Treatments
- Holistic Massage
- Facial Electrical Treatments
- Depilation, Tanning and Lightening
- Personal & Professional Development (This module is delivered online)
- Work Experience (This module is delivered online)
- Anatomy and Physiology

Course Overview

Are you looking to further your career in the beauty industry? The Advanced Beauty Therapy course at Marino College offers highly specialised skin-care and body treatments including Microdermabrasion and Laser/IPL therapy. We also provide training in Holistic Therapies, such as Indian Head Massage and Holistic Body Massage.

This Beauty course is ideal for students who wish to advance their current Beauty Qualifications and further their career within the Beauty Industry. Marino College also provides in-house workshops for advanced facial treatments, such as, the Glo-therapeutic chemical peels and Dermalogica Skincare.

We offer students an ideal opportunity to train to the highest standard for QQI Level 6 Beauty Therapy Award and ITEC Diplomas in Facial Electrical Treatments and Holistic Massage.

Careers and Opportunities

Employers regularly source our graduates as they know that they are confident, competent and a well qualified

professional leaving Marino College. Graduates from Marino College have gained employment on cruise ships, spas, beauty salons, holistic centres and started their own business.

The Beauty Industry is a career choice that allows flexibility and variety to continually develop and change throughout your working career.

Student Testimonials / Where are they now?

Kim Barrett, Student:

"I really enjoy the course as you're given a lot of freedom as a Year 2 Beauty Student. I find that the teachers are very professional and have very high standards, which will benefit us immensely for the industry.

We are encouraged to use our own initiative which is great practice also for the industry. I also like the fact that the class size is small so it means we are able to get more one to one teaching and get the chance to learn as much as possible."



Returning to Education



Returning to Education

Are you thinking of returning to education and don't know where to start? Our Back to Education Department might be the perfect start for you. These courses are ideal for anyone who wants to blend family life and studying together. They are designed for people who have perhaps left school early or did not gain the traditional types of qualifications but have lots of valuable life experience.

Here in Marino College, there is a wide selection of part-time courses available to choose from. With our small class sizes and dedicated team of staff, we aim to make your first steps back to education an easy transition.

There are no course charges for our back to education courses and those in receipt of social welfare can continue to receive their payments while they are attending college.

Why not take a look at the courses on offer and fill out an application form at back of this brochure or apply online at www.marinocfe.ie

- Health Service Skills (p9)
- Retail Sales Skills (p17)
- Customer Service & Office Skills (p18)
- Hotel Front Office (p21)
- IT Skills with Computer Graphics (p27)
- Community Development (p33)



Community Development



Course Structure

Two Years Part Time
QQI Level 5

Modules List

Year One

- Understanding Community Development
- Working with Groups
- Word Processing
- Communications

Year Two

- Community Development Practice
- Work Experience
- Intercultural Studies
- Equality and Disability

Course Overview

This course has been designed to introduce students to the theory and practice of Community Development. It will enable students to develop leadership skills to facilitate community groups. They will gain an understanding of working in a multicultural society and ensuring equality and diversity in the community sector.

Further Study Opportunities

For students that wish to progress straight to employment, there are many administrative roles available implementing and coordinating projects in the local community. These positions require the ability to work towards creating an inclusive multicultural society and manage training and development within a community setting.



Application Form For All Courses

Personal Details

Surname: First Name:
Home Address:
Email Address: Country of Birth:
Home No: Nationality:
Mob No: Date of Birth:
* P.P.S. Number: Gender: Male Female

** Applications cannot be processed without this number.*

Please complete a separate application form for each course you are applying for

Course choice:

Second Level Education (if attended)

Name of School attended for Leaving Certificate
Address:
Year Leaving Certificate obtained: Type of Leaving Certificate: LCA LCVP LC

List the most recent subjects studied.

Other Courses

Other Education/Training Courses attended:
Name of College/Institution:
Address of College/Institution:
Work Experience/Training which may be relevant to your application:

Other Information

The College has a social equality admissions policy and will try to provide appropriate supports and services for all student accessing our courses. Do you have any additional learning needs? Yes No

If yes, please give further details:

If you require any supports, please specify:

English is the language of instruction on all programmes and courses at Marino College. Applicants whose first language is not English may be asked to undertake a language proficiency test on the day of their interview. This information will be treated as confidential and will not adversely affect your application.

* **Important:** Please indicate where you heard about our courses

Please tick box if you do not give permission for your photo to be used by the college for marketing purposes on our website, or other college information literature and posters.

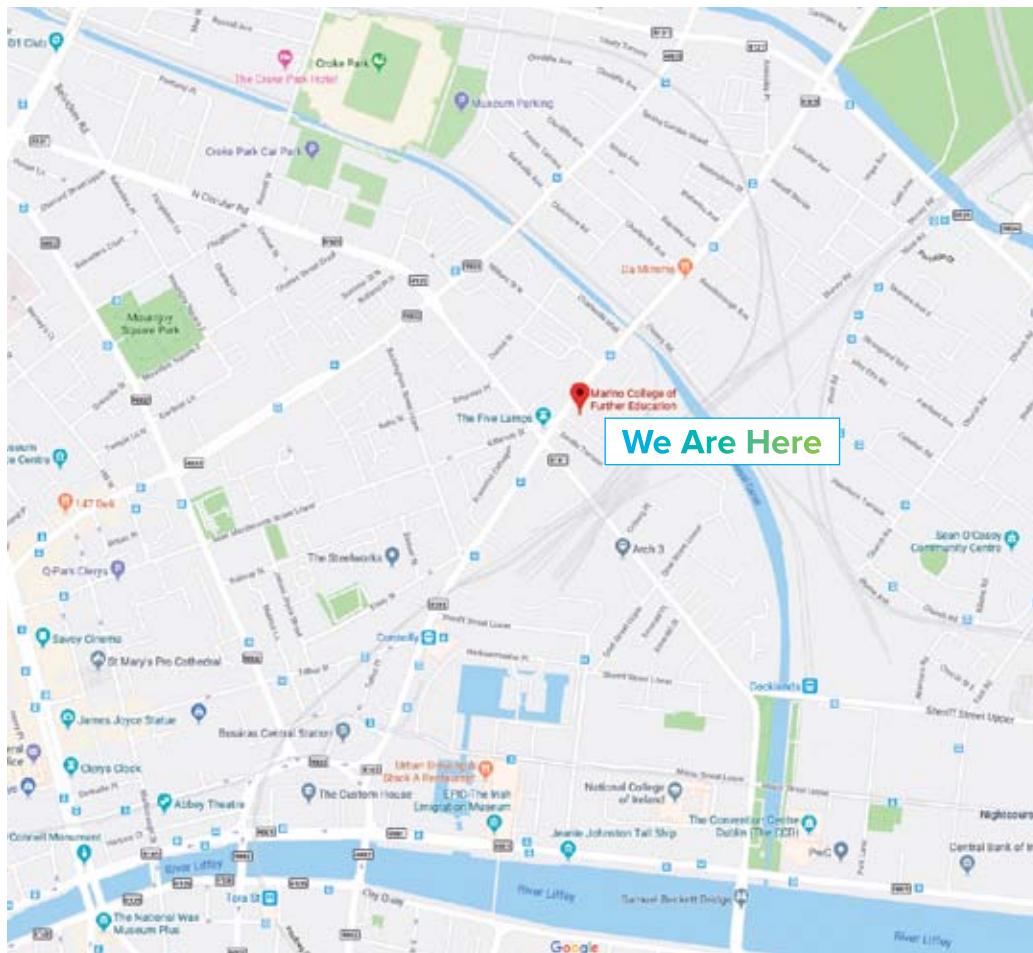
FOR STUDENTS OVER 18:

I consent to the information contained in this application form being notified to the Dept. of Education and Skills as part of the annual pupil enrolment returns.

FOR STUDENTS UNDER 18:

I consent to my son's/daughter's information contained in this application form being notified to the Dept. of Education and Skills as part of the annual pupil enrolment returns.

How To Get To Connolly House



Marino College of Further Education, Connolly House is a city centre location, just a few minutes walk from Connolly Station and Busaras and served by numerous bus routes, DART and Luas.

Connolly House is a short walk from:

- Busaras 5 minutes
- Connolly Station - DART & LUAS 5 minutes
- The Spire on O'Connell St 10 minutes

Bus Routes to Connolly House:

14	15	27	27A
27B	27X	29A	31
31A	31B	32	32X
42	43	130	142



Marino College of Further Education

marinocfe.ie

Marino College of Further Education,
Connolly House, 171 North Strand
Road, Dublin 1.

Tel: 01 855 7116 / Fax: 01 855 4064

Email: FurtherEd@marino.cdetb.ie

Web: www.marinocfe.ie



CDET B

An Bord Oideachais agus Oiliúna Chathair Bhaile Átha Cliath
City of Dublin Education and Training Board